



BEREA MUNICIPAL COURT PAYMENT PLAN

11 Berea Commons

Berea, Oh 44017

440-891-3387 Fax 440-891-3387

www.bereamunicipalcourt.org

Sean Kilbane
JUDGE

Joseph C. DeMio
CLERK OF COURTS

JURY SERVICE EXCUSE REQUEST

Jury service is an important and valuable civic duty. Jury service in the Berea Municipal Court is usually completed in one day. If you are unable to serve as summoned, you may request that you be excused. If excused, you may be summoned again at a future date.

INSTRUCTIONS: Complete this form and return it to the Berea Municipal Court immediately by mail or to jury@bereacourt.com. You are not excused from service until notified by the Clerk of Court. Check the appropriate box and attach documentation is any, where appropriate. **PLEASE PRINT**

You may be excused if you are a full-time student.
Name of School: _____

You may be excused for health reasons of yourself or someone for whom you are the only caregiver.
Please explain: _____

You may be excused if service at this time would be a hardship for you or your family.
Please explain: _____

Other
Please explain: _____

Name: _____

Address: _____

Telephone: _____ email: _____

Date of Jury Duty: _____

Please Note: Any information provided by you on this form is a matter of public record and is subject to a public records request under Ohio Revised Code §149.43.

FOR COURT USE ONLY (WILL BE RETURNED TO PROSPECTIVE JUROR)

You are NOT excused from jury service. Please call 440-891-3304 between the hours of 5:00 p.m. and 7:30 a.m. the night before your jury service date. A recorded message will tell you whether or not your service is required. Or check online at www.bereamunicipalcourt.org under Jury Status.

You ARE excused from jury service. You may be scheduled to serve at another time.

Above approved: _____
Signature of Court Official

Date

Notified about prospective juror of Court's decision. _____
Deputy Clerk Initials

Date